



AFSCME Local 88 Motion Form

Instructions: When presenting a motion, please state the motion, and wait for a second. You will be given the opportunity to be first to speak to the motion. That is the time to provide any additional information, facts or details to be considered prior to voting. Use this form when preparing your motion and give it to the secretary for the records/minutes. (see sample motions listed at the bottom) Thanks.

Motion Title: _____

Meeting Date: _____ *General Membership* _____ *Executive Board* _____

Motion: I move that

Background Information to consider:

Are funds required? ___ No ___ Yes

Are funds allocated in the current budget? ___ No ___ Yes, where _____

Sample motions:

- 1) I move that Local 88 authorize up to 5 members to attend the LERC training on May 8th & 9th, including all registration costs and lost time for those who are scheduled to work.
- 2) I move that Local 88 purchase a advertisement in the NWLP for the Labor Day Picnic at a cost not to exceed \$500.00
- 3) I move that Local 88 authorize our the Inclusive & Engaged Members Committee to review the options of a Holiday Party and report back with a budget at the September meeting

Things to include in your motions are dates, number of people, number of items (10 dinners), a limit of how much money is authorized etc.